

Loading Bay Servicing & Interim Inspection

Issued by: Simpson and Warner Logistics Ltd

Date:

Reference: RFW001-2025

Overview:

Simpson and Warner Logistics Ltd seeks to engage a qualified contractor for the one-time servicing and interim safety inspection of ten (10) loading bays located at our Nottingham distribution centre. This service is required to ensure optimal operational performance and identify any immediate or developing mechanical issues.

Scope of Works:

- Mechanical inspection of all loading bay components, including dock levellers, bumpers, and seals
- Lubrication and adjustment of moving parts where necessary
- Functional testing of hydraulic systems and safety features
- Visual inspection for wear, damage, or potential failure
- Written report with findings and recommendations

Requirements:

- Work to be completed within 1 week of PO issuance
- Contractor must hold appropriate insurances and qualifications
- All works must comply with current UK health & safety regulations
- Site access limited to approved personnel with prior security clearance

Deliverables:

- Full inspection report
- Maintenance checklist with observations and completed actions
- Quotation for any remedial works identified (optional)

Payment Terms:

- 30 days from invoice date, upon completion and approval of works